



GOVERNOR'S OFFICE OF Planning & Budget

COVID-19 Local Assistance Matching Grant Program Guidance

BACKGROUND

The COVID-19 Local Assistance Matching Grant Program, established by HB 1004, COVID-19 Grant Program Amendments (M. Schultz, K. Cullimore), seeks to leverage American Rescue Plan Act (ARPA) funds by using both state and local monies on projects which will have high return on investment for residents.

Utah has a long history of effectively managing government finances and maximizing the impact of taxpayer funds. Through this grant program, we will continue our legacy of fiscal responsibility and collaboration to ensure federal monies are spent on projects that will make the most difference for our communities. A five member review committee, along with experts in ARPA eligibility areas, will review and rank each application using the guidance in this document before making final recommendations.

Review Committee

1. Sen. Kirk Cullimore, Utah State Senate
2. Rep. Carl Albrecht, Utah House of Representatives
3. Sophia DiCaro, Executive Director, Governor's Office of Planning and Budget
4. Cameron Diehl, Executive Director, Utah League of Cities and Towns
5. Brandy Grace, CEO, Utah Association of Counties

SCORING

Points will be awarded to projects in a general category (75 points), and in project-specific scoring categories (25 points). In the case that more than one category applies to a project, the top scoring category will be used. The maximum number of points which can be awarded to any project is 100. Applications that select an "Other" category will be eligible for up to 25 points based on comparison to other projects.

ARPA TREASURY ELIGIBILITY

Please note that no application will be considered which does not meet [ARPA eligibility guidance](#) as established by the U.S. Treasury.

APPLICATION PROCESS

COVID-19 Local Assistance Matching Grant Program application can be accessed at gopb.utah.gov/localmatch. The maximum upload size for supporting documents is 10 megabytes. Any documents larger than that may be added as a link. The portal will close on September 15, 2021. After that date, late applications will not be accepted.

With any questions, please contact Taylor Kauffman at tkauffman@utah.gov or 801-538-1543 or Sarah Wright at smwright@utah.gov or 801-538-1418.

SCORING MATRIX

<i>General</i>	
The project has clear long-term benefits that are defined and measurable	25
The project is innovative	10
The project leverages other funding sources	10
The project has a sound plan and budget	10
The project benefits vulnerable populations that have been affected adversely by the COVID-19 pandemic	10
The project does not create a funding dependency	5
The project is a collaborative effort with multiple entities	5
	75

<i>Project-Specific Category: Housing</i>	
The project, if located within an MPO boundary area, is in proximity to transit corridors*	10
The project serves individuals and families whose income is 50% or below Area Median Income (AMI)	10
The project has a gross rent no greater than 30% of household income	2.5
The project has a deed restriction to maintain affordability	2.5
<i>*If not located within an MPO boundary area, the applicant will receive an automatic 10 points</i>	25

<i>Project-Specific Category: Water & Sewer</i>	
The project mitigates a public health challenge	5
The project supports community resilience related to water, drought, or climate change	5
The project provides a substantive water quality benefit	5
The project benefits a vulnerable community*	2.5
The project conserves or expands current water storage capacity	2.5
The project integrates land use and water use planning	2.5
The project addresses an existing or impending water supply need	2.5
	25

**Due to an application portal error, the corresponding question for this criteria was never displayed to applicants. Points for this criteria will be assigned based on the applicant's response to the question "How will this project benefit those disproportionately affected by the COVID-19 pandemic and its negative impact on the economy?" found under the Project Impact section of the application portal.*

Project-Specific Category - Broadband

The project targets unserved or underserved areas	10
The project is located in an economically distressed area of the state	5
The project targets last-mile gaps in network connection	2.5
The project is unlikely to be funded by the private sector	5
The project addresses digital equity	2.5

25

Project-Specific Category: Public Health Impact

The project mitigates COVID-19 cases, hospitalizations, or deaths, or increases vaccination rates	10
The project addresses (a) physical or behavioral issue(s) exacerbated by the COVID-19 pandemic	5
The project addresses a need related to the COVID-19 pandemic not funded elsewhere	5
The project targets (a) population group(s) at higher risk of being impacted by the COVID-19 pandemic	5

25

Project-Specific Category: Economic Opportunities and Recovery

The project has a firm timeline to reach full impact	5
The project demonstrates capacity for impact with longevity	5
The project increases economic stabilization	5
The project targets areas of lowest recovery and highest geographical impact	5
The project increases capacity to recruit or retain employees	2.5
The project aligns with existing projects and programs	2.5

25

PORTAL QUESTIONS

Please ensure that all information entered in the application submission is correct. You may not edit your application after submission.

Applicant Details

*Local Government Name (Applicant)

*Organization Address

*City

*State

*Zip Code

*Organization DUNS Number

*Organization Federal Tax Id

*Contact Person Name

*Contact Person Title

*Contact Person Email

*Contact Person Phone

*In which county or counties is the project located?

- Beaver
- Box Elder
- Cache
- Carbon
- Daggett
- Davis
- Duchesne
- Emery
- Garfield
- Grand
- Iron
- Juab
- Kane
- Millard
- Morgan
- Piute
- Rich
- Salt Lake
- San Juan
- Sanpete
- Sevier

- Summit
- Tooele
- Uintah
- Utah
- Wasatch
- Washington
- Wayne
- Weber

If your project is a coordinated effort between two or more entities, please provide contact information for these additional entities. You can add up to five additional entities.

Project Details

*Project Title

*Project Location

*Please provide a detailed summary of this project.

Are there any additional relevant project details?

Please attach any additional documents, letters of support, etc.

Project Categories

Which category does your project fall under?

*(Select up to two options)

- Housing and Homelessness
- Water and Sewer
- Broadband
- Public Health Impact
- Economic Opportunities and Recovery
- Other

Project Impact

* Please explain why you believe this project fits within the allowable uses of ARPA funds as described in the Treasury’s Interim Final Rule? Please be specific when explaining your reasoning, including direct text citations and other references from Treasury guidelines that support the justification that this project is eligible. U.S. Treasury Interim Final Rule.

*Will these matching ARPA funds be used for any ineligible uses as outlined by the U.S. Treasury, such as funding debt service, legal settlements or judgments, or deposits to rainy day funds or financial reserves?

*How will this project benefit those disproportionately affected by the COVID-19 pandemic and its negative impact on the economy?

*What are the long term benefits of this project?

*In what ways could this project be considered innovative?

*How are you going to measure the intended benefits of this project?

*Does this project require action based off of the National Environmental Policy Act?

*Is the project on any local, regional or state plan?

Please list any additional ARPA or other state fiscal recovery fund requests from requesting entity

Project Timeline

*When is the anticipated start date?

*When is the anticipated end date?

*Please summarize the project timeline, including key milestones and when expenditures will be completed.

Project Budget

*Amount requested from the state

*Total project cost

*Please provide a breakout summary of the project costs

*What are the other sources of funding for the project, including the applicant's matching funds? If this project includes multiple local government entities, please describe each entity's matching amount.

*How will this project be fiscally sustained after these one-time stimulus funds are exhausted?

Additional Questions

Note that only questions related to the project categories chosen above will be displayed.

Water and Sewer

*How does your project directly help to mitigate a public health issue?

*How does your project support community resilience to water, drought, climate change, etc.?

*Does your project provide a substantive water quality benefit?

*Does your project preserve/ and or expand current water storage?

*How does your project integrate land use and water planning?

*Does your project address an existing or impending water supply need?

Housing and Homelessness

*Is your project proximate to transit if located within an Metropolitan Planning Organization (MPO) boundary area?

*Does your project serve individuals at 50% or below Area Median Income? (MDI)

*Is your project's gross rent no greater than 30% of household income?

*Does your project have a perpetual deed restriction to maintain affordability?

*Does your project provide services to address homelessness such as supportive housing, or access to stable, affordable housing among unhoused individuals?

Broadband

*How does your project serve unserved/underserved areas?

*Is your project located within an economically distressed area?

*Does your project target last-mile gaps in network connection?

*Describe the role of the private sector or other providers in relation to this project.

*How does your project plan to address digital equity?

Public Health Impact

*How does your project aid in mitigating COVID-19 cases, hospitalizations, deaths, and/or increased vaccination rates?

*How does your project address (a) physical or behavioral health issue(s) exacerbated by COVID-19?

*Does your project address a COVID-19 need not funded elsewhere?

*Does your project target populations at higher risk of being impacted by COVID-19?

Economic Opportunities and Recovery

*What is the amount of time that your project will need to reach full impact?

*What is the longevity of the impact of your project?

*How does your project create economic stabilization?

*How does your project target areas of lowest recovery and highest impact?

*Does your project aid with workforce engagement and/or retention?

*How does your project align with existing state or local economic development projects or programs?

****Required***